



UC SAN DIEGO

Center	Phone	Mail Code	Fax
CSC-A	4-3020	0031	534-8120
Price Ctr	4-7050	0087	822-0610
Geisel	4-2534	0175	534-8811

Affix Barcode Here

STANDARD PRINT & COPY ORDER FORM

Bill Copy to: Patrick Padilla

Mail Code: 0503 Authorized Signature David Serlin

INDEX or RECHARGE NUMBER
COMCRSE

SHIPPING

Customer Name: David Serlin Phone: (46327) or 44410

Department: COMMUNICATION Fax: (47315)

Building/Room: billing copy to MCC 125A

DELIVER MAIL TRANSFER TO MAIL SERVICES
 Pick up at Imprints at Price Center Pick up at CSC-A

JOB NUMBER

PRICE \$

PROJECT NAME: COMM 100B W118 Midterm - Serlin

Finished Qty: 300 (# of originals 4)

Final Trim Size: _____ x _____

ABOUT YOUR FILES: Mac PC **HARD COPY**

File Type: PDF Illustrator Photoshop Word InDesign
 QuarkXPress Other Application _____

File Name & Date: _____

Digital files sent to: printing@ucsd.edu YouSendIT Other Media

FOR OFFICE USE ONLY

FROM	TO
Date/Time SUBMITTED	Date/Time DUE
2/12/18	2/13/18 noon

PRINT SERVICES

Black 1 or 2-color (PMS# _____) Full Color

1-sided 2-sided

OTHER INFORMATION

Customer Email (required):
dserlin@ucsd.edu

PAPER SELECTION

Text (Interior pages): _____ Weight _____ Color _____ N/A _____

Cover Stock: _____ Weight _____ Color _____ N/A _____

The following TAs are authorized for pick up:

Angelo Haidaris
 Alex Edelstein
 Rachel Fox
 Sophie Staschus
 Grant Leuning
 Jacob Hellman

FINISHING OPTIONS

Binding: Spiral Comb Tape Velo Perfect

Staple

Other: Collate Interleave Slipsheet Shrink Wrap

Lamination (waterproof edge or (to trim))

Hole Drill: Fold:

NCR MULTI-PART FORMS 2-part 3-part 4-part 5-part

PADDING OPTIONS # of shts per pad _____ w/cardboard backer

PROOF REQUIRED: E-Proof Reg Proof Press Proof

FOR OFFICE USE ONLY:

Design Labor Hours _____ No. of Cuts _____

Typesetting Labor Hours _____ Hand Labor Hrs _____

File Setup/Prepress Hours (billable) _____ Production Make Ready _____

Alterations Hours _____