

UC Policy Governing the Appointment of the Doctoral Committee

The doctoral committee conducts the qualifying examination, supervises the preparation and passes the dissertation, and administers the final examination.

The following Academic Senate actions govern the membership of doctoral committees. The implications of these policies are spelled out in the accompanying chart. The faculty titles listed on the chart refer to UC San Diego faculty members only (with the exception of the "Professor from another UC campus" title).

Academic Senate Regulations 715D

A doctoral committee of five or more members shall be appointed by the Dean of Graduate Studies under the authority of the Graduate Council. At least five of the committee members shall be officers of instruction and no fewer than four shall hold professorial titles (of any rank). The committee members shall be chosen from at least two departments, and at least two members shall represent academic specialties that differ from the student's chosen specialty. In all cases, each committee must include one tenured UCSD faculty member from outside the student's major department. (Amended 2/20/73).

Graduate Council Action 6/9/88

A faculty member with a regular appointment in one department, and an adjunct appointment in another department may be an inside or an outside member of the committee for either department. Only one such member is accepted per committee. There must also be one person with no connection to the student's department. The tenured outside member may be either the adjunct or outside person. (NOTE: in this case adjunct only refers to a person with a ladder-rank appointment in one department who is also adjunct to the student's major department. It does not refer to a person with an adjunct appointment only.)

Graduate Council 1993 Action 4/8/93

A professor who leaves UCSD may continue to be on the committee and may serve as co-chair, but may not continue as chair.

A committee chair from outside the department may not also serve as the tenured, outside member.

A professor from another UC campus may be an inside or an outside member.

Doctoral Committee Membership

Title	Professorial Title	Senate Member	Officer of Instruct	Tenured Outside Member	Chair	Co-Chair	One of Five Members	Sixth Member
PROFESSOR SERIES:								
Full & Associate	Y	Y	Y	Y	Y	Y	Y	Y
Assistant	Y	Y	Y	N	Y	Y	Y	Y
IN-RESIDENCE PROFESSOR SERIES:								
Full & Associate	Y	Y	Y	Y	Y	Y	Y	Y
Assistant	Y	Y	Y	N	Y	Y	Y	Y
ACTING PROFESSOR SERIES:								
Full & Associate	Y	Y	Y	N	Y	Y	Y	Y
Assistant	Y	N	Y	N	N	Y	Y	Y
ADJUNCT SERIES*:								
All Ranks	Y	N	Y	N	Y#	Y#	Y	Y
PROFESSOR OF CLINICAL "X" SERIES:								
Full & Associate	Y	Y	Y	N	N	Y	Y	Y
Assistant	Y	N	Y	N	N	Y	Y	Y
CLINICAL PROFESSOR SERIES:								
All Ranks	Y	N	Y	N	N	N	N	Y
VISITING PROFESSOR SERIES:								
All Ranks	Y	N	Y	N	N	N	N	Y
PROFESSOR EMERITUS SERIES:								
All Ranks	Y	Y	Y	Y	Y	Y	Y	Y
PROFESSOR FROM ANOTHER UC CAMPUS**:								
All Ranks	Y	Y	Y	N	N	Y	Y	Y
LECTURER SERIES:								
Lecturer & Sr. Lecturer	N	N	Y	N	N	N	N	Y##
LSOE & Sr. LSOE*** LPSOE & Sr. LPSOE***	N	Y	Y	N	N	N	Y	Y
RESEARCH SCIENTIST/SCHOLAR W/LECTURER APPOINTMENT:								
All Ranks	N	N	Y	N	Y	Y	Y	Y
RESEARCH ASSOCIATE, RESEARCH FELLOW & PROJECT SCIENTIST/SCHOLAR:								
All Titles	N	N	N	N	N	N	N	Y##

* Only one person in this category per committee unless there are more than five members.

** May serve as inside or outside member

Adjunct professors of all ranks may serve as chairs of doctoral committees as long as a ladder rank faculty member serve as a co-chair

Voluntary basis

*** Must have full-time status

Procedure:

The Appointment of Doctoral Committee form is available with each department's Graduate Coordinator. It must be approved by the student's department chair prior to submission to OGS.

THE FORM MUST BE SUBMITTED TO OGS, AT LEAST TWO WEEKS PRIOR TO A SCHEDULED QUALIFYING EXAMINATION

An advancement exam must not be scheduled unless OGS has approved the student's committee. Students are advised to consult the department graduate advisor and/or coordinator at least six weeks prior to the exam.